



# **Adempiere Commands Windows Swing Client**



#### **DOCUMENT SUMMARY SHEET**

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## 1 Window Toolbar

Command	Button	Function Key	Shortcut	Menu	Description
Ignore	5	ESC		Edit - Ignore	Ignore changes made
Help	ŀγ	F1		Help - Help	Get more information
New		F2	Ctrl-N	Edit - New	Create new record
Delete	1	F3	Ctrl-X	Edit - Delete	Delete current record
Save		F4	Ctrl-S	Edit - Save	Save current record
Refresh	<b>©</b>	F5		Edit -Refresh	Refresh records
Find Record	<b>₩</b>	F6	Ctrl-F	View - Find Record	Display search screen
Attachment	0	F7		View - Attachment	Enter or display an at- tachment
Data Grid Toggle		F8		View - Data Grid	Switch between data and grid views
History Re- cords		F9		View - History Re- cords	Display history re- cords (toggle)



Command	Button	Function Key	Shortcut	Menu	Description
Menu	â	F10*		Go - Menu	Display menu
Parent Re- cord	«		Alt-Left	Go - Parent Re- cord	Display parent record
Detail Re- cord	>		Alt-Right	Go - Detail Re- cord	Display detail record
First Record	宋		Alt- Pg Up	Go - First Re- cord	Display first record
Previous Record	^		Alt-Up	Go - Previous Record	Display previous re- cord
Next Re- cord	<b>~</b>		Alt-Down	Go - Next Re- cord	Display next record
Last Record	<b>S</b>		Alt- Pg Down	Go - Last Record	Display last record
Report			Alt-P	File - Report	Display report of the current record
Print			Ctrl-P	File - Print	Print a document
Product Info			Ctrl-I	View - Product	Display product in- formation



Command	Button	Function Key	Shortcut	Menu	Description
				Info	
End Win- dow	Þ			l- End Win-	Close the current window



# 2 Window Menu

Menu Bar	Menu Item	Icon	Shortcut	Description
File			Alt-F	
	Print Screen		PrintScreen	Print Screen
	Report	B	Alt-P	Create Report
	Print	۵	Ctrl-P	Print Document
	End Window	#	Alt-X	Close Window
	Exit Application	×	Shift-Alt-X	Close Application
Edit			Alt-E	
	New Record	ß	Ctrl-N	New Record
	Save Changes	6	Ctrl-S	Save Record
	Copy Record	•	Ctrl-V	Copy and Insert Record
	Delete Record	18	Ctrl-X	Delete Record
	Ignore Changes	э	Escape	Ignore Changes
	Refresh	•	F5	Refresh Records
	Find record	#	Ctrl-F	Find Records
View			Alt-V	
	Product Info	D)	Ctrl-I	Product Info



Menu Bar	Menu Item	Icon	Shortcut	Description
	Business Partner Info	<b>*</b>	Shift-Ctrl-I	Business Partner Info
	Account Info	~	Alt-Ctrl-I	Account Info
	Order Info	9		Order Info
	Invoice Info	9		Invoice Info
	Shipment Info	9		Shipment Info
	Payment Info	9		Payment Info
	Attachment	1	F7	View/Create Attachment
	History records	8	F9	View History (toggle)
	Data Grid toggle		F8	Data Grid (toggle)
Go			Alt-G	
	First record		Alt- PgUp	First Record
	Previous record	*	Alt- Up	Previous Record
	Next record	¥	Alt- Down	Next Record
	Last record		Alt- PgDown	Last Record
	Parent Record	<	Alt- Left	Parent Tab
	Detail Record	>	Alt- Right	Detail Tab
	Menu	ŧ	(F10)	Menu



Menu Bar	Menu Item	Icon	Shortcut	Description
Tools			Alt-T	
	Calculator			Calculator
	Calendar			Calendar
	Editor	<b>D</b>		Text Editor
	Script	0		Script Editor
	Preference	A.		Set Preferences
Help			Alt-H	
	Help	DĘ Ş	F1	Show Help Info
	Online	9		ADempiere Online
	Send EMail	<b>=</b>		Send EMail
	About	P		About ADempiere

Tabs have Alt-1, Alt-2 ... shortcuts associated.



## **3 Context Menu**

Command	Button	Shortcut	Description
Zoom	Q,		Zoom to the Window for this Selection Field
Refresh	•		Refresh list for Selection Field
Value Preference			Set the default value for this field on Client, Organization, Window level
Editor	D)		Edit Text (with HTML result view)
Script	0		Edit and test Script



## 4 Workflow Buttons

Command	Button	Shortcut	Description
Go to Start	44		Start Workflow again
Back one step	4		Previous workflow step
Next step	<b>I</b>		Next workflow step
End	<b>&gt;&gt;</b>		End Workflow

Heading 1



#### 5 Adaxa's Offices and Contacts

Information of a general nature about Adaxa and its services can be found at <a href="www.adaxa.com">www.adaxa.com</a> or obtained by sending an email to <a href="mailto:info@adaxa.com">info@adaxa.com</a> with a description of the information that you would like to receive. If you are an existing client and wish to initiate a request for software support please send an email to <a href="mailto:helpdesk@adaxa.com">helpdesk@adaxa.com</a> with as much detail as possible about the nature of your support request.

For all other information please contact the Adaxa office nearest to you.

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